



Patient Missed Appointments Policy

Our commitment to your well being and gain of your physical abilities is something everyone in our clinic takes seriously. It would be a disservice to you if we did not emphasize the importance of your own commitment to the care you need in order to receive the best outcome.

The recommended number of treatments by your physician is a vital component of your progress with our service.

WE EXPECT YOU TO KEEP ALL YOUR SCHEDULED APPOINTMENTS

With the exception of serious emergencies, it is expected that you keep all your appointments. If you need to re-schedule an appointment we require a 24 hour notice. In such a case, please call our office and arrange for a make-up appointment. The make-up appointment needs to be in the same week, preferably the very next day.

***If you do not cancel within a 24 hours notice or no-show to a scheduled appointment, after 2 instances, we reserve the right to charge you a \$20.00 fee.**

***If there is continued cancellations or no-shows to your scheduled appointments, we will contact your doctor/attorney/case manager for noncompliance with the prescribed rehabilitation order and you may be removed from any further appointments you may have scheduled.**

We appreciate you greatly as our patient and strive to accomplish wonderful results and success for you.

Jason M. Guidry, owner
ACTS Physical and Occupational Therapy

I have read and understand this policy: _____

Date: _____